

MINUTES
OF THE
BOARD OF FIRE AND POLICE PENSION COMMISSIONERS
AUDIT COMMITTEE MEETING
OF DECEMBER 3, 2009

The Audit Committee and members of the Board of Fire and Police Pension Commissioners of the City of Los Angeles met in Room 800, 360 East Second Street, on Thursday, December 3, 2009.

COMMITTEE

MEMBERS PRESENT: Sam Diannitto, Chair Pro Tempore
Raúl Pérez

COMMITTEE

MEMBERS ABSENT: Dean Hansell

OTHER COMMISSIONERS

PRESENT: George Aliano, President
Ruben Navarro

AUDIT COMMITTEE

SUPPORT STAFF: D. Edward Griffiths, Assistant General Manager
Caroline Dinu, Senior Management Analyst II

**DEPARTMENT OF FIRE AND
POLICE PENSIONS:**

Michael A. Perez, General Manager
D. Edward Griffiths, Assistant General Manager
Laura Guglielmo, Assistant General Manager
Barbara Nobregas, Commission Executive Assistant

CITY ATTORNEY'S OFFICE: Alan Manning, Assistant City Attorney

Chair Pro Tempore Diannitto called the meeting to order at 8:09 a.m. All of the above Commissioners were present at the start of the meeting with the exception of Commissioner Raúl Pérez who arrived at 8:11 a.m. President Aliano appointed himself to the Committee to make a quorum.

1. ELECTION OF A TEMPORARY CHAIR AND POSSIBLE COMMITTEE ACTION

Chair Pro Tempore Diannitto did not move forward to elect a temporary Chair due to the lack of Committee members.

2. AUDITED FINANCIAL STATEMENTS AS OF JUNE 30, 2009 AND POSSIBLE COMMITTEE ACTION

Ms. Tedi Florendo, Chief Accountant III, Accounting Section introduced Mr. Brainard Simpson, Managing Partner, Ms. Grace Yuen, Engagement Partner, Mr. Frank Liu, Audit Manager from Simpson & Simpson who conducted the Financial Audit. Ms. Florendo stated staff will respond to the audit management letter in March 2010. Mr. Simpson presented required communications to the Committee and highlighted an overview of the plan. He reviewed recommendations and in particular, strengthening controls related to alternative investments. Mr. Simpson recommended guidelines provided by The American Institute of Certified Public Accountants. The Committee discussed necessary steps to ensure the accuracy of informative received. General Manager Perez indicated no immediate action is necessary. Staff will review the issues and return to the Board with recommendations.

3. STATUS OF THE 2009-2010 AUDIT PLAN

Ms. Caroline Dinu, Senior Management Analyst II, Internal Audit Division presented the report. She briefly described the role of the Internal Audit Division and summarized the report. The Committee received and filed the board report.

4. STATUS REPORT ON HIRING A DEPARTMENTAL AUDIT MANAGER


Ms. Caroline Dinu, Senior Management Analyst II, Internal Audit Division reported the hiring of a Departmental Audit Manager. General Manager explained the hiring process and relationship among the audit manager, Board and Audit Committee. The Committee received and filed the board report.

5. PUBLIC COMMENTS

President Aliano will update the Committee Membership List. Chair Pro Tempore Diannitto asked to be removed from the Audit Committee to allow other members to participate.

The meeting adjourned at 8:38 a.m.


Chair


Secretary