

# CITY OF LOS ANGELES

CALIFORNIA



ANTONIO R. VILLARAIGOSA  
MAYOR

## DEPARTMENT OF FIRE AND POLICE PENSIONS

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MICHAEL A. PEREZ  
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TOM LOPEZ  
CHIEF INVESTMENT OFFICER

Dear LAFPP Member:

Your DROP entry appointment is scheduled for \_\_\_\_\_

at \_\_\_\_\_ am/pm with \_\_\_\_\_.

Please review and complete the enclosed documents but **DO NOT** sign, initial or date any documents – an Administrative Staff Member must witness your signature and date.

The reason for this is that you have the right to revoke your participation in DROP within seven (7) calendar days of signing your forms. If you sign and date the forms in advance, your revocation period will begin prior to your DROP entry appointment, starting from the date you signed. Once the seven-calendar day revocation period has expired, your decision to participate in DROP is IRREVOCABLE. The DROP Revocation Notice must be completed in our presence in order to be valid.

Fire Dept. Members: LAFPP will generate your “**Notice of Intent.**”

Harbor Dept. Members: LAFPP will generate your “**Letter of Intent.**”

Police Dept. Members: Please bring your original “**Letter of Intent,**” which was provided to you by your Retirement Counselor, on the date of your scheduled appointment.

Please bring a photocopy of your **marriage certificate** (if applicable) and **birth certificates** for you, your spouse/domestic partner and for minor children or legally adopted children of the Plan member (if applicable). A picture ID is required; please bring your California Driver’s License or Department Picture ID to your scheduled appointment.

If you have any questions, please call the Los Angeles Fire and Police Pensions, Retirement Services Section at (213) 978-4495.

