



## DIRECT DEPOSIT INSTRUCTIONS

1. Print your name and Social Security number on the card.
2. Have your banking institution fill out the transit routing number and account number.
3. To **BEGIN** Direct Deposit circle #1.  
To **CHANGE** Account Information circle #2.  
To **CANCEL** Direct Deposit circle #3.
4. Attach a cancelled or voided check or deposit slip (required only to BEGIN OR CHANGE ACCOUNTS).
5. Sign card.
6. Mail to:  
Department of Fire and Police Pensions  
Retired Members Service Section  
360 East Second Street, Suite 400  
Los Angeles, CA 90012  
Tel.: (213) 978-4495

You will be notified by mail when the change will begin.