
SPECIAL AGENDA

BOARD OF FIRE AND POLICE PENSION COMMISSIONERS

May 17, 2018

**8:45 a.m. or as soon thereafter as the
Board recesses its regular meeting**

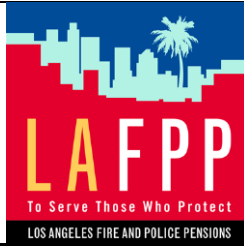
Sam Diannitto Boardroom
Los Angeles Fire and Police Pensions Building
701 East 3rd Street, Suite 400
Los Angeles, CA 90013

An opportunity for the public to address the Board or Committee about any item on today's agenda for which there has been no previous opportunity for public comment will be provided before or during consideration of the item. Members of the public who wish to speak on any item on today's agenda are requested to complete a speaker card for each item they wish to address, and present the completed card(s) to the commission executive assistant. Speaker cards are available at the commission executive assistant's desk.

In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board or applicable Committee of the Board in advance of their meetings may be viewed at the office of the Los Angeles Fire and Police Pension System (LAFPP), located at 701 East 3rd Street, 2nd Floor, Los Angeles, California 90013, or by clicking on LAFPP's website at www.lafpp.com, or at the scheduled meeting. Non-exempt writings that are distributed to the Board or Committee at a scheduled meeting may be viewed at that meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the commission executive assistant, at (213) 279-3038 or by e-mail at rhonda.ketay@lafpp.com.

Sign language interpreters, communication access real-time transcription, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability, you are advised to make your request at least 72 hours prior to the meeting you wish to attend. Due to difficulties in securing sign language interpreters, five or more business days notice is strongly recommended. For additional information, please contact the Department of Fire and Police Pensions, (213) 279-3000 voice or (213) 628-7713 TDD.

1. [APPROVAL OF REVISED COST OF TRAVEL AUTHORITY \(NAVARRO\) –NCPERS 2018 ANNUAL CONFERENCE AND EXHIBITION](#)
2. GENERAL PUBLIC COMMENT ON MATTERS WITHIN THE BOARD'S JURISDICTION



DEPARTMENT OF FIRE AND POLICE PENSIONS

701 E. 3rd Street, Suite 200
Los Angeles, CA 90013
(213) 279-3000

REPORT TO THE BOARD OF FIRE AND POLICE PENSION COMMISSIONERS

DATE: MAY 17, 2018 **ITEM:** 1

FROM: RAYMOND P. CIRANNA, GENERAL MANAGER

SUBJECT: APPROVAL OF REVISED COST OF TRAVEL AUTHORITY (NAVARRO) –
NCPERS 2018 ANNUAL CONFERENCE AND EXHIBITION

RECOMMENDATION

That the Board:

- 1) Approve the revised cost of travel authority associated with Commissioner Navarro's attendance at the National Conference on Public Employee Retirement Systems (NCPERS) 2018 Annual Conference and Exhibition on May 12 – 16, 2018 in New York, NY; and,
- 2) Delegate to the General Manager the authority to approve payment up to \$250.00 in addition to the revised cost, to provide for travel contingencies (e.g., change in hotel room rates, unclear resort/destination fees, etc.).

DISCUSSION

On February 15, 2018, the Board provided authority for Commissioner Navarro to travel to and attend the International Foundation of Employee Benefit Plans (IFEBC), Evidence, Insight and Strategy for Optimizing Health Conference from May 7 – 10, 2018 in Boston, MA. In the same report, the Board approved his travel to the National Conference on Public Employee Retirement Systems (NCPERS), 2018 Annual Conference and Exhibition from May 12 – 16, 2018, with a travel deviation that resulted in cost savings on airfare, having combined the trips to these conferences rather than the Commissioner taking two separate roundtrips.

The travel authority related to the NCPERS conference was approved as follows:

NCPERS 2018 Annual Conference and Exhibition

Registration	\$ 800.00
Train fare (airfare based on IFEBC trip)	117.00
Hotel	1,708.00
Per Diem (Based on overview of event, not actual agenda)	278.00
Incidentals (mileage, parking, baggage, and ground transportation)	<u>228.00</u>
TOTAL	\$3,131.00

Since Board approval, there was an error in the hotel reservation, necessitating the cancellation at the discounted conference rate and rebooking the hotel reservation at the standard rate, resulting in an additional charge of \$513.00. The following reflects the revised cost of the travel authority.

NCPERS 2018 Annual Conference and Exhibition

Registration	\$ 800.00
Train fare (airfare based on IFEBP trip)	117.00
Hotel	2,221.00
Per Diem (Based on overview of event, not actual agenda)	278.00
Incidentals (mileage, parking, baggage, and ground transportation)	<u>228.00</u>
TOTAL	\$3,644.00

Staff also requests that the Board delegate to the General Manager the authority to approve and process payment up to an additional \$250.00 related to this travel authority, for greater efficiency in travel reimbursement and to plan for unforeseen expenses that may have arisen between the time staff prepared the Board report and the actual cost of travel.

BUDGET

Sufficient funds are available in the Fiscal Year 2017-18 Travel Account.

POLICY

Board approval of the revised cost would be within the Board's Travel and Education Policy.

This report was prepared by:

Myo Thedar, Chief Benefits Analyst
Administrative Operations Division

RPC:WSR:MTS