

CITY OF LOS ANGELES
CALIFORNIA



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DEPARTMENT OF
FIRE AND POLICE
PENSIONS

701 E. 3RD STREET
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LOS ANGELES, CA 90013

(213) 279-3000 (Main Line)
(844) 88-LAFPP (52377) - TOLL FREE
FAX (213) 628-7716
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EMAIL: PENSIONS@LAFPP.COM

Dear LAFPP Member:

Your DROP entry appointment is scheduled for _____

at _____ am/pm with _____.

Please review and complete the enclosed documents but **DO NOT** sign, initial, or date any documents—an Administrative Staff Member must witness your signature and date.

If you elect to participate in DROP, you must terminate your sworn employment with the Fire, Police, Harbor, or Airport Department (“City”) and retire from service no later than sixty (60) months from your entry into DROP. **You must submit a DROP Revocation Notice in person by 5:00 p.m., or by fax no later than 11:59 p.m., the day prior to your DROP entry effective date.** If you do not revoke your application for DROP prior to your DROP entry effective date, the agreement will become final and binding, and will thereafter be IRREVOCABLE.

Airport Dept. Members: Please bring your original “**Letter of Intent**,” which was provided to you by your Retirement Counselor, on the date of your scheduled appointment.

Fire Dept. Members: LAFPP will generate your “**Notice of Intent**.”

Harbor Dept. Members: Please bring your original “**Letter of Intent**,” which was provided to you by your Retirement Counselor, on the date of your scheduled appointment.

Police Dept. Members: Please bring your original “**Letter of Intent**,” which was provided to you by your Retirement Counselor, on the date of your scheduled appointment.

Please bring a photocopy of your **marriage certificate** (if applicable) and **birth certificates** for you, your spouse/domestic partner, and for minor children or legally adopted children of the Plan member (if applicable). A picture ID is required; please bring your California Driver’s License or Department Picture ID to your scheduled appointment.

If you have any questions, please call the Los Angeles Fire and Police Pensions, DROP/Service Pensions Section at (213) 279-3100.

